

## **Housing Sign-Up Information 2012-2013**

All full-time students enrolled at Wartburg College must live on-campus all four years for the full academic year (unless approved by the Residential Life Office). Students who remain enrolled at Wartburg, but break their housing contract with the college during the Fall or Winter Term will be charged room and board.

The following is a brief overview of the process & important dates. We strongly encourage you to seek more specific information about housing, meal plans & parking/vehicle registration, on our website at [www.wartburg.edu/reslife](http://www.wartburg.edu/reslife). On the website you will find a list of frequently asked questions. If you have any other questions, please contact your RA, RHD, or the Residential Life Office.

### **There will be three information sessions about the housing process:**

- March, 12<sup>th</sup> at 8:00PM in Clinton Hall
- March, 13<sup>th</sup> at 8:00PM in Centennial Complex
- March, 14<sup>th</sup> at 8:00PM in McCoy East

### **There will be a Roommate Social to assist in locating roommates for next year:**

- March, 15<sup>th</sup> at 8:00PM in McCoy East

### **Vocabulary**

- **Housing Deposit** – \$200 that reserves a room for the next academic year. (Payable as of March 6<sup>th</sup>)
- **Lottery Number** – Randomly generated numbers (1-2000) assigned based on your anticipated graduation date.
  - as determined by the Registrar. When used with a roommate or a suite the AVERAGE determines the new number used for both people/whole group to determine the order residents may pick their housing. Lower numbers select first.
- **Housing Card** – General Information used by the Residential Life Office for resident location & meal plan
- **Room or Suite Capacity** – Designated number of people that fill a room or suite.
  - Knights Village may be over-occupied – all #s will be included in determining average.

### **The Process**

1. Pay a HOUSING DEPOSIT of \$200 to the Business office. Deposits will not be accepted for students who have a financial hold with the Controller's Office. You may pay your deposit any time.
2. Your LOTTERY NUMBER and HOUSING CARD will be sent to you via campus mail after you have paid your housing deposit. You must bring your housing card to lottery sign up.
3. Decide your desired housing location, room type (which needs filled to capacity), & roommate(s). Remember to have back-up locations! If necessary, calculate your new lottery number based on the average of the two people / group's numbers.
4. Go to housing sign-up. You must fill a suite or a room to CAPACITY on housing sign-up night (please see dates & times for specific housing below).

### **Dates & Times for Hall Sign-Up**

You should plan to arrive five minutes before your scheduled sign-up time. Bring your lottery number, housing card, & photo ID to the location and on the date indicated below.

### **Special Interest Housing**

- If you applied & were accepted to live in The Residence or Löhle Hall you will be notified of your separate housing process.

### **Knights Village Sign Up**

#### **Wednesday, March 21<sup>st</sup> at 7:00PM in Neumann Auditorium**

- Students filling a 4 person apartment to capacity or above in Knights Village with an average lottery number of 1-999. ALL MEMBERS MUST BE 4Y students next fall, with an anticipated graduation date of December 2012 or May 2013, according to the Registrar's documentation!
- Students filling a 6 person apartment to capacity or above in Knights Village with an average lottery number of 1-999. ALL MEMBERS MUST BE 4Y students next fall, with an anticipated graduation date of December 2012 or May 2013, according to the Registrar's documentation!
- Students wishing to live in Knights Village in single rooms with a lottery number of 1-999. ALL MEMBERS MUST BE 4Y students next fall, with an anticipated graduation date of December 2012 or May 2013, according to the Registrar's documentation!

#### **Wednesday, March 28th- Neumann Auditorium 7:00-9:00PM (Suites)**

- Single Rooms in Founders, Clinton, Centennial Complex
- Grossmann Hall: 8, 6, 4 person suites
- Founders Hall: 4 & 3 person suites
- Waverly Manors: 4 person suites

#### **Thursday, March 29th- Neumann Auditorium 7:00-9:00pm (2-person)**

- Grossmann Hall: (There is only one 2 person male room)
- Founders Hall
- Afton Manors – 2 person Rooms
- Clinton Hall
- Centennial Complex

#### **Friday, March 30<sup>th</sup> - Residential Life Office 8:00am-12:30pm**

- Students signing up for a room below its designed capacity with a lottery number of 1-1999.