

## **HOUSING SIGN-UP INFORMATION 2008-2009**

**All Full-time Students Enrolled at Wartburg College Must Live On-Campus for the Full Academic Year. (Includes May Term) Students who remain enrolled at Wartburg, but break their housing contract with the college during the Fall or Winter Term will be charged the equivalent of one month's room charges.**

**IF YOU ARE SIGNING UP FOR ON-CAMPUS HOUSING FOR NEXT YEAR**, please read all of the following information carefully. Contact your RA, RHD, or the Residential Life Office if you have questions about the process. A question and answer session will be held on February 20 at 7 pm in Cardinal Commons.

To reserve a room for next year a housing deposit of \$100 must be paid in the Controller's Office. Deposits will not be accepted for students who have a financial hold with the Controller's Office. You may pay your housing deposit anytime. This deposit will be refunded if you cancel your housing placement in writing by June 15, 2008. Should you cancel your housing after June 15, you will forfeit the deposit.

After paying your deposit you may pick up your lottery number in the Residential Life Office any time between February 27 – April 3. Numbers are assigned based on your current classification as determined by the Registrar. You must stop by the Residential Life Office and show your receipt for the deposit from the Controller's Office to receive a lottery number and get a housing card.

Students filling a room to capacity will have the first opportunity to sign-up for space. The majority of rooms will be signed up for in pairs, except for select rooms in the various buildings (exact locations are available in Residence Life). You may sign up without your preferred roommate being present by bringing their card and lottery number. You may only indicate your roommate preference. It is not possible to reserve an entire suite. If you and your roommate are unable to sign-up during the published time, a "proxy" may sign you up provided that person has both you and your roommate's lottery numbers and completed housing application cards.

Students may choose a roommate who is not presently on campus, such as a student studying abroad, if this student has paid the housing deposit. New and transfer students who have been accepted by the Admissions Office may also be selected as roommates provided their housing request and deposit are on file in the Admissions Office.

### **SPECIAL INTEREST HOUSING**

**IF YOU WISH TO LIVE IN THE RESIDENCE OR LÖHE HALL**, you must apply for this option as a group. Applications are available in the Residential Life Office. Proposals for both Löhe and The Residence must be submitted by March 17<sup>th</sup>.

Service Learning Project - The Residence - Students wishing to live in the Residence share a similar interest in seeing a service project, need or issue put into action. Selection to this building is done by submitting a proposal independent of the regular sign-up process. Informational material and application forms are available in the Residential Life Office. However, you will still need to pay a room deposit in the Controller's Office and pick up your lottery number since groups selected for The Residence with the lowest average lottery number are placed first. If you are not selected for this housing option, you will still have the ability to go through the regular room sign-up process.

Interest Groups - Löhe Hall - Students assigned to this area share a common interest that demonstrates a commitment to the college's educational mission. Common themes might include an academic commonality, vocational goal, or some unique shared interest or life experience (cross-cultural immersion interest, leadership interest, etc.) Assignment to this area is also done separately from the sign-up process. Informational material, application forms and procedures are available in the Residential Life Office. If you are not selected for this housing option, you will still have the ability to go through the regular hall sign-up process.

The following is a listing of other specialty wings/floors or houses available for 2008. You will be asked to sign a behavioral agreement indicating your commitment to the goals of this floor when you sign up at the start of the academic year.

Quiet Floors - Students on these floors agree that a quiet environment is of primary importance as part of their college experience. Specific definitions of a quiet environment will be discussed at the first floor meeting in the fall.

Vollmer Ground (Women)

Centennial Ground

Hebron Ground (Men)

Substance Free - Students living in Ernst House agree that alcohol, tobacco, and other illegal substances will not be a part of their living environment. Residents of Ernst House and their guests will not allow any of these substances to influence their behavior while they're in the house.

Clinton Hall and Centennial Complex are alcohol free buildings.

Designated Single Rooms - Students interested in having a single room and willing to pay the additional cost may sign up for these rooms as part of the regular sign-up process. Once single rooms have been filled a waiting list will be created and assignment to late, unexpected openings will be made based on lottery number of those students on the list. Signing up for a double room by yourself does not make it a single room.

Break Housing - Students required to stay on campus during a college vacation period (Christmas, Winter, Tour Week breaks) may want to select a room in these buildings since they will remain open during holidays - Grossmann Hall, Löhe Hall, Knights Village.

### **DATES AND TIMES FOR HALL SIGN-UP**

You should plan to arrive five minutes before your scheduled sign-up time. Bring your lottery number, deposit receipt, completed housing application card and a photo ID to the location and on the date indicated below. Floor charts will be available for you to view what rooms have already been spoken for. After you have selected a room it will not be possible to change your selection until May Term. Once available space in a building is filled, a waiting list will be created. Assignments to unexpected openings will be made based on the lottery number.

Exact housing and board costs for next year will be announced in March following the Board of Regents meeting.

#### **Tuesday, March 11– Knights Ballroom - 7:00 – 8:30 pm**

1. Students filling a 6 person apartment to capacity in Knights Village facility with an average lottery number of 1-999 (Seniors Only)
2. Students filling a 4 person apartment/house to capacity or above in Knights Village facility with an average lottery number of 1-999 (Seniors Only)
3. Students wishing to live in Knights Village facility who are unable to fill an apartment to capacity with a lottery number of 1-999

Students reserving an apartment in Knights Village will not be considered for off-campus releases.

#### **Tuesday, April 1 – Neumann Aud, 7 - 9 pm**

**So that as many students as possible have an opportunity to select a space, you may only indicate your roommate choice, not suitemates, except in some select spots. Suitemates can be indicated in Founders, Grossmann, and the Manors.**

1. Any student interested in signing up for a designated single room. (Lottery number of 1-2000)
2. Students filling a room to capacity with an average lottery number of 1–499
3. Students filling a room to capacity with an average lottery number of 500-999
4. Students filling a room to capacity with an average lottery number of 1000-1499

#### **Wednesday, April 2 – Neumann Aud, 7 - 9 pm**

Students filling a room to capacity with an average lottery number of 1500-1999.

## Thursday, April 3 – Residential Life Office, Noon – 3 pm

Students signing up for a room below its designed capacity with a lottery number of 1-1999.

Housing applications will be accepted after these dates in the Residence Life Office, however, these applicants will only be able to choose from remaining spaces.

### Room Dimensions

If you are interested in knowing the exact size of a particular room, you can find that by going to [www.wartburg.edu/reslife](http://www.wartburg.edu/reslife). Once you have gone to this page, click on the building you want to live in and then click on the floor plan link.

### Board Plans

All students living in college housing must participate in a board plan. Plans and options are outlined below:

#### Freshmen Options

Full Board, 20 meals  
18 meals, \$30 in points

#### Sophomore Options

Full Board, 20 meals  
18 meals, \$30 in points  
15 meals, \$100 in points

#### Junior and Senior Options

Full Board, 20 meals  
18 meals, \$30 in points  
15 meals, \$100 in points  
12 meals, \$175 in points

#### Knights Village Options

Full Board, 20 meals  
18 meals, \$30 in points  
15 meals, \$100 in points  
12 meals, \$175 in points  
Knights Village 6 Meal Plan, \$75 in points

- \* Points listed are per term (fall and winter), and are non-refundable
- \* During an academic year, unused points will roll from one term to the next, through May Term as long as there is a meal plan to roll it into. (i.e. If you go to Wartburg West for Winter Term, be sure to use your points before you go.)
- \* Board plan changes will be accepted in the Dining Service Office the first business week of the Fall and Winter Terms only.
- \* Anyone who does not select a meal plan will automatically default to full board.

#### May Term for all plans

17 meals/wk, \$20 in points

#### May Term Knights Village

6 meals/wk, \$25 in points

### Parking/Vehicle Registration

Parking registration is no longer conducted during the housing registration process, but will be available on-line beginning April 7. Look for more information in the Page, Trumpet and in flyers to be released in late March.