



PATHWAYS CENTER APPLICATION

Last Name	First Name				
Local Address/Campus Box #	City, State, Zip (If off campus)				
Phone numbers Cell Campus	Hometown				
Student ID Number	Home State				
Major 1 Major 2	Adviser(s)				
Minor(s) Certificates Concentrations	E-mail address(es)				
Class Standing (Year) 1Y 2Y 3Y 4Y Special					
Anticipated graduation date	Current GPA:				
Do you intend to be off-campus (student teaching, studying abroad/Wartburg West, have an internship) next academic year? Yes No When? <table style="margin-left: auto; margin-right: auto; border: none;"> <tr> <td style="padding: 0 20px;">Fall</td> <td style="padding: 0 20px;">Winter</td> <td style="padding: 0 20px;">May</td> <td style="padding: 0 20px;">Other:</td> </tr> </table>		Fall	Winter	May	Other:
Fall	Winter	May	Other:		
Will you have another job? (Circle one) Yes No If yes, circle all that apply: On campus Off campus	List number of hours/week you expect to work at jobs other than in Pathways:				
If yes, list departments or off-campus employer(s):					
List co-curricular commitments (Sports, music, Student Senate, forensics, etc.)					
REFERENCES: Please ask two persons to recommend you by completing the on-line form at http://WC-Wartburg.informz.net/WC-Wartburg/event.asp?eid=2961 by February 1, 2012. One of your recommendations must be from a Wartburg faculty member. If you have worked on campus, one of your recommendations should be from your previous supervisor.					
I certify that I personally completed this application and attached materials or requested its completion and that all statements contained herein are true and complete to the best of my knowledge. X Date:					

Wartburg College is an Affirmative Action/Equal Opportunity Employer

Return this application form to the Pathways Center by Wednesday, February 1, 2012.

If you have a resume, please attach a copy. If you do not have one, we recommend you make one! Pathways staff are eager to assist you in creating your resume.

CHECK the position(s) for which you are applying and complete the appropriate section(s):

<input type="checkbox"/> College Achievement Program (CAP) Mentoring new students
Please attach a separate document in which you respond to the questions below.
What are your own career plans (as of right now)? How did you choose this career path?
Briefly describe an incident in your college experiences in which you feel you helped an individual or group resolve a dilemma or conflict.

<input type="checkbox"/> Math Lab: Please indicate number of hours and times you would be willing to work each of the following days of the week. How many total hours would you want per week? The Math Lab is open 7-10 PM.				
Sunday	Monday	Tuesday	Wednesday	Thursday
List Wartburg math classes you have taken and grades you earned (attach additional page if needed):				

<input type="checkbox"/> Pathways Peer (Academic Advising, Career Services, Testing & Disability Serv., Vocation, FYE, SYE)	
SKILLS:	
Are you proficient in: (Check all that apply)	
MS Word	Powerpoint
MS Excel	Web design
MS Access	Publisher or Desktop Publisher
List other skills pertinent to the position for which you are applying, and any other skills you possess such as foreign languages, maintenance, etc.	

<input type="checkbox"/> Supplemental Instruction (see www. http://www.wartburg.edu/pathways/si.html for courses supported)
Course for which you would like to lead SI sessions:
When did you take that course? Fall Winter May Year _____ Your grade in that class: _____
With Professor _____

<input type="checkbox"/> Writing, Reading, Speaking Lab (WRSL) (consult one-on-one w/peers to develop writing, reading, speaking skills)			
Course	Have taken?	Currently enrolled?	Grade earned?
EN 111/112			
RE 101			
IS 101			
IS 201			
Attach a list of all other English courses taken (including high school AP/ courses from other colleges)			
List all Writing Intensive courses (may attach additional page if needed)			
Include two samples of your writing with a brief description of the purpose and audience of each selection. These samples may be papers you have composed for a class; they may have instructors' comments on them. Indicate with your application if you wish to have the papers returned to you.			

Please attach a separate document (approximately 1 page in length) in which you respond to the questions below.

1. Why are you interested in the position(s) for which you are applying?
2. What do you hope to learn?
3. Name two skills you possess that make you a good candidate for this/these position(s). Describe a time when you used those skills.
4. How would your friends describe you? What characteristics and values would they attribute to you? Why?

Please review the job descriptions and general expectations for Pathways student employees at www.wartburg.edu/pathways . Click on the link for staff information or the link(s) for the specific service(s) for which you are applying. All students employed by Pathways participate in initial and on-going training. See specific service information. Pathways employees should not expect to study while at work. Pathways employees are expected to provide excellent customer service and they are required to keep sensitive information confidential. This will be discussed further at training.

Additional information specific to individual Pathways Center divisions:

College Achievement Program (CAP):

You **MUST** be able to attend the following to be eligible to be a CAP Mentor:

1. Initial training at the end of this winter term.
2. CAP mentoring community kick-off event early in September.
3. CAP mentoring community fall wrap up event in December.
4. CAP mentoring community end-of-year celebration near end of winter term.
Specific dates and times for 1-4 above will be announced later.
5. Meet weekly with protégées. Total time commitment is estimated to be 3-4 hours per week.
6. Continuing Training (CT) and supervision sessions.

If you have interest in the program but have concerns about attending one or more of these sessions, please e-mail michael.gleason@wartburg.edu and we'll discuss it.

Pathways Peers

A student may NOT serve as both a Pathways Peer and a member of the Student Orientation Staff.

You **MUST** be available for training. Initial training is typically held prior to the beginning of fall classes on Labor Day weekend, but specific dates will be announced prior to students' departure from campus at the end of winter term. Peers must also attend weekly one-hour staff meetings/on-going training at a time arranged each term.

Writing/Reading/Speaking Lab (WRSL)

Please add the following to the questions you addressed from page two:

1. Describe your experiences as a writer, particularly in college classes. Explain your specific strengths and limitations as a writer.
2. Describe your experiences responding to written work of other students.
3. Describe your impressions as a client of the WRSL for a conference you attended during this academic year. If you have not used WRSL services this year, please make an appointment before completing this application.

When asking for your references to complete the recommendation form, please ask them to comment in detail on your written and oral communication skills.

Complete this section only if not submitting a resume with your application or if resume does not provide all the requested information below.

WORK HISTORY: List work or volunteer experience, beginning with the current or most recent			
Employer			
Address	City	State	ZIP
Supervisor			Phone
Dates Employed (Mo/Yr)	From	To	
Your Position Title			
Job Responsibilities			
Reason for leaving:			
Employer			
Address	City	State	ZIP
Supervisor			Phone
Dates Employed (Mo/Yr)	From	To	
Your Position Title			
Job Responsibilities			
Reason for leaving:			
Employer			
Address	City	State	ZIP
Supervisor			Phone
Dates Employed (Mo/Yr)	From	To	
Your Position Title			
Job Responsibilities			
Reason for leaving:			