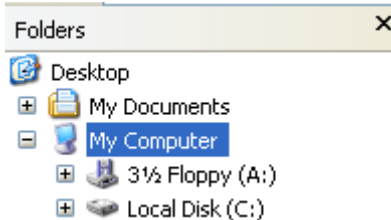


## Connecting to Personal Drive (K:\) in MS Windows XP

1. In the left hand corner Click Start, All Programs, Accessories and select Windows Explorer.
2. In the dialog box that appears select Computer from the left hand side.



3. From the top menu items select Tools, Map Network Drive...



4. In the next window that appears select K: as the drive
5. For Staff enter [\\fileserver01.wartburg.edu/staff/firstname.lastname](http://fileserver01.wartburg.edu/staff/firstname.lastname) in the folder field.  
For Faculty enter [\\fileserver01.wartburg.edu/faculty/firstname.lastname](http://fileserver01.wartburg.edu/faculty/firstname.lastname) in the folder field.  
For Students enter [\\fileserver01.wartburg.edu/students/firstname.lastname](http://fileserver01.wartburg.edu/students/firstname.lastname) in the folder field.
6. Check the Reconnect at Logon box.
7. Click finish and your personal drive will be mapped to the K: drive under Computer.

## Map Network Drive



Windows can help you connect to a shared network folder and assign a drive letter to the connection so that you can access the folder using My Computer.

Specify the drive letter for the connection and the folder that you want to connect to:

Drive: K:

Folder: \\fileserver01.wartburg.e

Example: \\server\share

Reconnect at logon

Connect using a [different user name](#).

[Sign up for online storage or connect to a network server.](#)

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Finish

Cancel