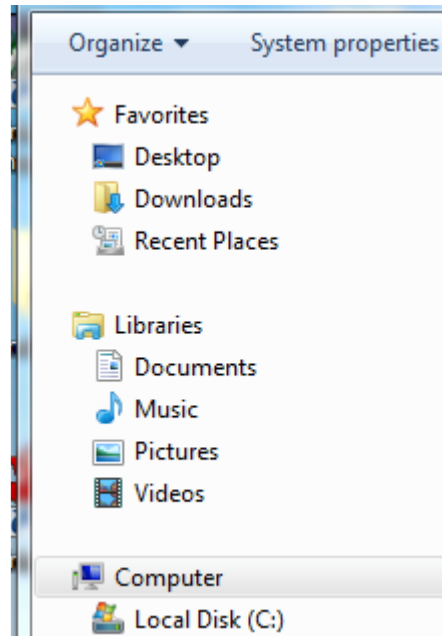


Connecting to Personal Drive (K:\) in MS Windows 7

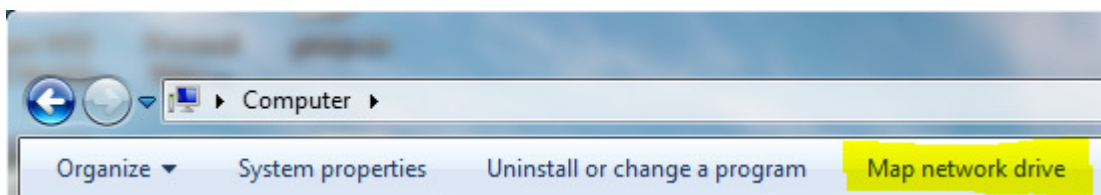
1. Click the folder icon in your taskbar at the bottom of the screen.



2. In the dialog box that appears select Computer from the left hand side.



3. From the top menu items select Map Network Drive.



4. In the next window that appears select K: as the drive
5. For Staff enter <\\fileserver01.wartburg.edu\staff\firstname.lastname> in the folder field.
For Faculty enter <\\fileserver01.wartburg.edu\faculty\firstname.lastname> in the folder field.
For Students enter <\\fileserver01.wartburg.edu\students\firstname.lastname> in the folder field.
6. Check the Reconnect at Logon box.
7. Click finish and your personal drive will be mapped to the K: drive under Computer.

