



Educational Technology

## Power Point Jeopardy Template *-Instructions-*

- 1.) **SAVE** “Power Point Jeopardy Template” to hard drive from the edtech website
- 2.) Once saved, open the Power Point presentation
- 3.) This shows the presentation in the Outline view
- 4.) Slide #1 is the Title slide-you may add your own title here. Slide #2 is the game board-from this slide all the slides are hyperlinked. The rest of the slides are titled with the group number and the points.
- 5.) To change the text or to add the question to a slide, first click on the slide itself in the sidebar on the left hand side. The slide will appear in the main frame in front of you. Then click where the text is. A text box will appear. Feel free to delete the category number and points or add your question below.
- 6.) The text font and size are already programmed to be the same size as the category number and the points. To modify the text in any way, highlight it and then use the functions at the top of the screen (these are the same functions as other Microsoft functions).
- 7.) Once you have added all your questions make sure that you changed the category names on the game board (slide #2) if you want. Then go to the first slide and click on it, causing it to appear in the main frame in front of you. Then click F5, or Slide Show>View Show.
- 8.) The first slide, the title slide will appear in front of you, full screen. To advance to the next screen hit the enter button or click the right mouse once. You will now arrive at slide #2-the board.
- 9.) Now you may click on category name and the number. You will hyperlink to the slide that you clicked on. This is the question that you clicked on and the question that you put in. To return to the board, slide #2, click the big orange arrow in the lower left hand corner. To exit the slide show view, click the escape button.

The Daily Double: There is a daily double inserted in this game. It is placed in Category 3 for 300 points. If you would like this to change, the hyperlink from slide 2 (the game board) and the hyperlink to the slides need to be changed. For more information or if you have questions check out the “Adding a Hyperlink” link on our webpage <http://www.wartburg.edu/edtech> or contact us via e-mail.

**Note:** There is no way to cause the question that you chose to go black or dark (as in the real game). You will have to keep track of which questions you clicked on, sorry.

Have fun with your review game!  
If you have any further questions or comments feel free to e-mail us!  
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