

Final Reflection & Reimbursement Guidelines

January 14, 2008

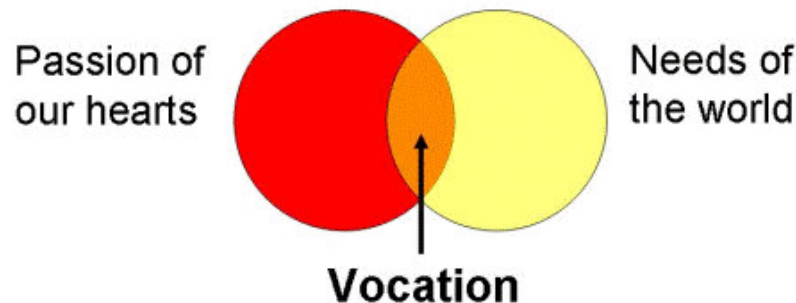
In order to be reimbursed from the Callings Initiative up to your approved dollar amount for expenses that you incurred while attending a professional or academic conference, please follow these guidelines.

Each individual student must submit the following:

1. Receipt Submission form that can be downloaded at <http://www.wartburg.edu/discovering/conferencegrants.html> along with all receipts that you wish to be reimbursed for.
 - a. Receipt Submission form should be submitted electronically to michael.gleason@wartburg.edu
 - b. Receipts should be sent in a sealed envelope to:
Michael Gleason, Pathways Center, Wartburg College
2. Conference Reflection document that includes the following:
 - a. Description of the 2 or 3 most important ideas or concepts that you took away from the conference
 - b. Brief statement of what you will likely do differently next time you go to this (or another) conference OR advice you have for students attending this conference in the future
 - c. Description of why you would or would not recommend this conference to future students
 - d. Description of how this conference affected your own understanding of your calling or vocation

What is “Vocation?”

- From the Greek work “vocare” which roughly translates as “call” or “invitation”
- Vocation is that which allows us to live most fully in response to the needs of the world.



Buechner, Frederick. *Wishful thinking: a seeker's ABC* (San Francisco: Harper) 1993.